



Pacific Academy Student Information K-6

STUDENT NAME _____ ENROLLMENT DATE _____

PARENT INFORMATION

Father's Last Name _____ First _____ Middle _____

Occupation _____ Education _____

Address _____

Home Phone _____ Cell Phone _____ Business Phone _____

E-mail _____ Birthplace _____ US Citizen Yes () No ()

Mother's Last Name _____ First _____ Middle _____

Occupation _____ Education _____

Address _____

Home Phone _____ Cell Phone _____ Business Phone _____

E-mail _____ Birthplace _____ US Citizen Yes () No ()

STUDENT INFORMATION:

WHAT DOES THE STUDENT PREFER TO BE CALLED (NICKNAME)? _____

GENDER M F

DATE OF BIRTH _____ GRADE _____

SCHOOL CURRENTLY ENROLLED IN _____

REFERRAL INFORMATION:

HOW DID YOU FIND OUT ABOUT Pacific Academy? Check all that apply.

Previous/Current PA student

Referred by family/friend. Who? _____

Referred by an outside professional. Who? _____

Advertisement. Where? _____

Internet. Which site? _____

OTHER: _____

STUDENT ENROLLMENT CONTRACT TERMS AND CONDITIONS

This Student Enrollment Contract is entered into by and between Pacific Academy on the one hand; and the undersigned parent(s) or guardian(s), on the other hand.

1. As used herein the word "I" refers to each parent or guardian signing this contract. The obligation of each person signing this contract is joint and several. In construing this contract, the singular shall imply the plural and vice versa. Pacific Academy, as used in this Contract shall refer to the school.

Initials _____

2. I understand that a non-refundable application fee (new students only) along with the non-refundable tuition and fees as indicated in the Tuition and Fee Contract are required for all students and must be enclosed with this contract in order for my child to be enrolled.

Initials _____

3. I understand and agree to abide by the policies and procedures as set forth in the school Parent/Student Handbook, which I represent that I have read and understand in its entirety; including the parent code of conduct and/or changes or revisions to school policies as posted on our website. I am aware that the school must follow strict policies regarding health and safety regulations, Department of Education, and the Department of Social Services. I understand policies and procedures are subject to change and agree that it is my responsibility to stay informed through reading any school newsletters, parent bulletin boards, and other forms of communication provided by the school.

Initials _____

4. I understand and agree the school reserves the right to review the parent's relationship with the school and to set reasonable conditions for access to the school. I am aware the school has no obligation or authority to enforce custody or parent visitation issues without court documents to support it, and the school reserves the right to contact the appropriate authorities should disputes of this type arise. I further agree to hold the school harmless for any contact related thereto.

Initials _____

5. I understand and agree that if there are specific areas of legitimate parental concern. These areas include my child's course work, academic progress, behavior, and physical safety. I may feel free at any time to discuss these issues with the school administration. I further understand if there are areas of school policy which are not subject to my control, including personnel hiring and termination, personnel contractual issues, and other policies and procedures established by the administration.

Initials _____

6. I agree to furnish all enrollment forms and contracts, proof of current immunizations, medical information and all emergency forms required by the Department of Social Services and the school before the first day of class. I understand that failure to do so may result in an interruption in my child's attendance without any reduction in fees.

Initials _____

7. I grant permission in the event the school must transport my child to the nearest source of emergency care to obtain medical treatment as stated on the Consent for Emergency Medical Treatment statement included with the enrollment documents.

Initials _____

8. I am aware the tuition payment plan includes a late fee of 3% for payments not made before the 10th of each month. Payments not received by the 10th day of the month shall be subject to an additional \$10 per day late fee for each day following the 10th day of the month. In the event payment is not honored by my bank, I agree to reimburse Pacific Academy \$50.00 for administrative costs incurred, in addition to any other late fee that might result. The school reserves the right to suspend a student any time that tuition payments become more than 30 days delinquent.

Initials _____

9. I understand the school enters into substantial financial commitments for instructors, facilities, and supplies in reliance upon its enrollment contracts, including this instant enrollment contract. If I elect to withdraw my child, or if my child is dismissed or dropped, I understand the school may suffer irreparable and incalculable damages, including, but not limited to, being placed in a position to try to enroll another student during non-enrollment times, no longer having the capital to pay debts as they become due, and possibly being forced to try to find alternative forms of financing due to my child's departure. Therefore, if I withdraw my child or is dismissed or dropped prior to completion of the school year, I agree to pay to the school as liquidated damages, and not as a penalty, the total contracted tuition fees in satisfaction of said damages, and all unpaid fees owed to the school within 30 days of my child's last date of attendance at the school.

Initials _____

10. I understand the school may terminate enrollment of my child and start collection proceedings if an outstanding balance remains unpaid and attains delinquent status. I understand and agree that I will be held responsible for all costs, expenses and interest at the current legal rate, including but not limited to, attorney fees, collection agency fees and court costs incurred by the school in order to remedy any breach of this contract.

Initials _____

11. I understand and agree that the school reserves the right to dismiss any student if and when, in the sole opinion of the school, his or her presence in the school is determined not to be in the best interests of the student, or is deemed to be detrimental to other students. In this event, all tuition paid will be forfeited to the school as liquidated damages and no refund will be provided. All unpaid fees owed to the school on the last date of attendance will also be due and payable at that time.

Initials _____

12. I understand and agree that although the school strives to be flexible with scheduling, it is imperative that consistency in attendance is maintained in order to ensure that the student completes grade level standards. As such I further understand and acknowledge that students are allowed a maximum of ten (10) excused and/or unexcused absences per semester, unless there are extenuating circumstances that are brought to the immediate attention of the administration, whereby the administration shall have sole discretion on how to characterize such extenuating circumstances for purposes of listing the student as absent. I understand and agree in the event my child is on independent study during family vacations, that my child must complete the assigned work in order to maintain progress and meet the requirements of the program. I understand and agree that the school functions based on a condensed schedule with formal classes meeting Monday through Friday.

Initials _____

13. I agree to provide the following documents to the administration concurrently with this Contract, and further understand that this Contract shall not be valid until the documents listed below, which are incorporated herein by their specific reference and made a part hereof, have been fully completed and executed, where necessary:

- Tuition and Fee Contract
- Consent for Emergency Medical Treatment
- Authorized Release of Information

14. My child has permission to leave campus with Pacific Academy for field trips or excursions, or walks to the local parks and areas within the neighborhood of Pacific Academy. I therefore release, discharge, hold harmless, and indemnify the school from any and all liability, causes of action, and/or injuries and/or damages engendered by or sustained by or caused by my child while my child is not on the premises of school.

Initials _____

15. I understand and consent to my child's image being published on the school's website, newsletter, email, for school purposes only, including, but not limited to, marketing, information about the school.

Initials _____

16. I understand and agree that this instant Student Enrollment Contract correctly sets forth the rights, duties, and obligations of each party hereto. Any prior agreements, promises, negotiations, or representations concerning the Student Enrollment Contract's subject matter not expressly set forth herein are of no force or effect.

Initials _____

17. I understand and agree in the event that any action is brought for enforcement of this Student Enrollment Contract or the collection of any sums due under this contract, I agree to pay reasonable attorney fees and court costs incurred by the school, in addition to any other damages to which the school may be entitled.

Initials _____

18. I certify that I am the parent or guardian of the above named student and further represent and warrant that all of the information contained herein is true and accurate. I further agree to immediately notify the school of any changes to the information contained herein.

Initials _____

By my/our signature below, I/we agree to all of the terms and conditions to this Student Enrollment Contract.

DATE _____ FATHER/GUARDIAN _____

DATE _____ MOTHER/GUARDIAN _____